

# Application for Employment

Both sides of this application must be completely filled out for employment consideration. No part of this application will be considered complete by reference to a resume or if the application is not SIGNED.

NOTICE: (1) We are an Equal Opportunity Employer and all applicants are considered for employment without regard to race, color, religion, sex, national origin, age, disability or legally protected status. (2) Please fill out this application completely on both sides and sign it.

Please Print

<b>Name:</b>	<b>Date:</b>
<b>Address:</b>	<b>Area Code and Telephone No:</b> (Home) (Cell)
<b>Street Social Security Number:</b>	<b>Email Address:</b>

Position applying for: \_\_\_\_\_

Date available for work: \_\_\_\_\_ May we contact your present employer? \_\_\_ Yes \_\_\_ No

Are you over 18? \_\_\_ Yes \_\_\_ No

Legally authorized to work in U.S.A.? \_\_\_ Yes \_\_\_ No

If not U.S. citizen, provide work visa number: \_\_\_\_\_

Have you ever: (a) been convicted of a felony, or a crime involving theft or dishonesty? \_\_\_ Yes \_\_\_ No  
(Note: A YES response does not necessarily exclude an applicant from employment.)

(b) been discharged or forced to resign any position? \_\_\_ Yes \_\_\_ No

If "Yes," to (a) or (b) above, please give complete details: \_\_\_\_\_

(Complete only if job for which you are applying for a position which requires driving a company vehicle)

Drivers License Number \_\_\_\_\_ State \_\_\_\_\_

Have you ever been convicted of a traffic offense including, but not limited to: Driving under the influence of alcohol/drugs; Refusing to take an alcohol/drug usage test; Reckless driving; Homicide, manslaughter or assault arising out of the use of a vehicle; Eluding a police officer; Assault with a motor vehicle; Leaving the scene of an accident; Making a false accident report; Drag racing; License suspension; Driving while license is suspended?

\_\_\_ Yes \_\_\_ No If "Yes," please give complete details: \_\_\_\_\_

## EDUCATION

	Number	Street	City	State	Zip Code	Years Attended	Degree
High School	Number	Street	City	State	Zip Code		
College	Number	Street	City	State	Zip Code		
Graduate School	Number	Street	City	State	Zip Code		
Other	Number	Street	City	State	Zip Code		

Employment: List most recent employer and work back. Give complete addresses. If the following includes self-employment, state name of business, address and bank reference during this self-employment, this page must be completely filled out for employment consideration, no reference to a resume will be accepted.

Month/Year	Complete Name, Number and Street, City, State, Zip Code and Phone Number	Annual Earnings	Title, Duties, Supervisor and State Reason For Leaving
From	Name	Start	
To	Number and Street	Final	
	City, State, Zip Code, and Area Code and Phone Number		
From	Name	Start	
To	Number and Street	Final	
	City, State, Zip Code, and Area Code and Phone Number		
From	Name	Start	
To	Number and Street	Final	
	City, State, Zip Code and Area Code and Phone Number		
From	Name	Start	
To	Number and Street	Final	
	City, State, Zip Code, and Area Code and Phone Number		
From	Name	Start	
To	Number and Street	Final	
	City, State, Zip Code, and Area Code and Phone Number		
From	Name	Start	
To	Number and Street	Final	
	City, State, Zip Code, and Area Code and Phone Number		

Give the names of three references other than relatives or former employers:

Name in Full	Number and Street	City, State, Zip Code and Telephone Number	Occupation	Years Known

Please read carefully before signing:

1. I certify that the information contained in this application is correct to the best of my knowledge and understanding, and that any false statement is sufficient cause for rejection of my application or dismissal after employment.
2. I authorize the references listed above to give you any and all information concerning my previous employment, education and any other pertinent information that may have personal or otherwise and release all parties from all liability for any damage that may result from furnishing same to you.
3. In consideration of my employment, I agree to conform to the rules and regulations of the Company, and that my employment and compensation can be terminated with or without cause, and with or without notice, at any time, at the option of either the Company or myself.
4. I authorize the Company to obtain a background check from a consumer reporting agency as that term is defined under the federal Fair Credit Reporting Act, and I hereby agree to release the Company and any parties furnishing such information to the Company from any damages that may result from furnishing such information to the Company, or on account of the Company relying upon this information in evaluating my application for potential employment.
5. The Company is committed to maintaining a drug and alcohol free workplace and that my employment with the Company is contingent upon the successful completion of a drug and alcohol test.

I understand that no representative of the Company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing.

Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_